

**DONKEY BREED SOCIETY**  
**CERTIFICATE OF TRANSFER OF OWNERSHIP**

For any equine holding a passport issued by or administered through the Donkey Breed Society

This Certificate of Transfer of Ownership must be completed and returned with the appropriate fee and the passport to the Donkey Breed Society, within 30 days of purchase. This is a requirement of the legislation, regardless of whether you intend to keep the equine for a few weeks before selling on or for several years. The fee for transferring ownership of an equine and for the Donkey Breed Society to update the details as required for the National Equine Database is currently £15.00. These will be reviewed at end of 2016 and any change posted on the web site at [www.donkeybreedsociety.co.uk](http://www.donkeybreedsociety.co.uk) Details of all current fees are also available from The Secretary 01732 864414 or the Passport administrator 01691648168.

Any changes requested to existing data for height, or age will incur an additional charge of £5.00 and must be supported by veterinary proof. Regrettably original names cannot be changed, although your personal choice can be added as an overprint on page 4.

*N.B. There is a mandatory requirement that some horse passport based information about horse and owner must be passed to Defra by Passport Issuing Organisations. The information required is: - Passport Identification Number, names of horse, date of registration, date or year of birth, date or year of death, breed, sex, colour, owner details (title; first Name; last Name; address; postcode), country of birth, date of passport issue.*

I hereby declare that I (Vendor's/ Donor's name) .....

.....  
have \*sold/leased/given away (please delete whichever is not applicable)

the equine named: .....

PASSPORT (OR REGISTRATION) NUMBER..... **826022**.....

to: Mr/Mrs/Miss/Ms ..... Nationality.....

of .....

..... Post Code .....

Tel: ..... Email address .....

Vendor's signature ..... Purchaser's signature .....

Date ..... / ..... /20 .... *If leased please give date on which agreement ended. .... / ..... /20. ....*

Please return this form WITH THE PASSPORT and cheque for payment made payable to The Donkey Breed Society To:  
The Donkey Breed Society, Bryncelyn, Lluest Lane, Llanfyllin, Powys. SY22 5NE.

*N.B. The first class postage rate for a single passport is currently £1.26 pence, classified as a 'Large Letter', additional ones pro rata. When returning your passport/s for change of ownership, please ensure that you use a strong brown or padded envelope, that you ensure it is sealed adequately. Have the package weighed and be aware that it is a legal document and ought to be sent by Recorded or Special delivery. Please enclose a pre paid Special Delivery or Recorded delivery stamped envelope for its return, as the Donkey Breed Society can not support the additional cost that this service incurs.*

**Card Payment**

If you wish to pay by credit or debit card you may do so by going to [www.DonkeyBreedSociety.co.uk](http://www.DonkeyBreedSociety.co.uk)

From the front page menu access Membership; scroll to the bottom of the page and click on 'Donations'. The fee for transfer is £15, please insert £15 as a donation, complete your details and then follow the on screen instructions to pay via Paypal. This can be done securely using a Paypal account or your Debit or Credit Card.

Please enclose the receipt with your passport and Change of Ownership Application form.

**Payment by Cheque or Postal Order**

Please make your cheque payable for £15 payable to The Donkey Breed Society

**Payment by Bank Transfer**

You may pay £15 by Bank Transfer to Lloyds Bank

Account Name: The Donkey Breed Society Sort Code:30-64-97 Account No: 31968768